



## *Newfane Central School District Board of Education*

### **Newfane Board of Education Meeting Minutes**

**February 20, 2018**

The February 20, 2018 meeting of the Newfane Board of Education was held in room 129 at the Early Childhood Center. The meeting was called to order by Board President Schmitt at 7:05 pm

#### **CALL TO ORDER**

J. Schmitt, A. Kennedy, L. Licht, M. Lingle, C. Wentland

**TRUSTEES PRESENT  
TRUSTEES  
EXCUSED/ABSENT**

P. Kelahan, J. Little

J. Bower, G. Noon, B. Schuler, J. Arroyo, T. Adams, D. Bedette, P. Young

**ADMINISTRATION  
PRESENT**

M. Tolli, R. Sylvies, S. Wright

**OTHERS PRESENT**

The District Mission Statement was read by Trustee Licht

**PLEDGE OF  
ALLEGIANCE and  
DISTRICT MISSION  
STATEMENT**

A moment of silence was observed for the recent tragedy in Florida.

**Moment of Silence**

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, that the proposed agenda for February 20, 2018 be approved.  
Resolution Carried: 5 YES 0 NO

**ESTABLISH ORDERS  
OF THE DAY**  
Approved the agenda

There were no remarks at this time.

**Public remarks or  
comments**

#### **SPECIAL EDUCATION UPDATE:**

Special Education Director, Jennifer Bower presented to the Board of Education an outline of program responsibilities, who they serve, where the students are served in the school buildings, outcome data, challenges and how the challenges are being addressed. A projection of staffing and logistical needs were also presented.

**PRESENTATIONS**

#### **PRESIDENT REPORT:**

President Schmitt did not have a report at this time.

**REPORTS**

#### **SUPERINTENDENT REPORT:**

Superintendent Baumann offered congratulations to Casandra Hurtgam, Christine Kelahan, and Chastity Flynn, faculty members, who were selected as "Item Writers" for test writing. Baumann also mentioned that Newfane is taking advantage of being in session while other districts are on break and utilizing faculty from another district for professional development classes. The Unified Bowling Team is to be highlighted on the local news this evening. Good luck to the Robotics Team in their upcoming competitions as well as the boys and girls basketball teams.

## COMMITTEE REPORT:

Trustee Licht updated the board on a recent Technology Committee meeting, highlights included iPad use at the Elementary, the anticipated Chrome Book rollout staggered program, computer updates, ideas on digital sign-in at the high school, new technology for students without WiFi at home. She also updated the board that there is not a date for the Smart Schools money release yet and that the committee reviewed the required state technology plan.

## NEWFANE TEACHER'S ASSOCIATION REPRESENTATIVE:

There was not representation at this meeting.

### **The Routine Order of Business was voted on by unanimous consent without objection, to be listed separately in the minutes.**

Motion made by Trustee Licht and seconded by Trustee Wentland  
RESOLVED, that the minutes of the January 16, 2018 and February 6, 2018 meetings of the Board of Education be and are approved.

Resolution Carried: 5 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Wentland  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Treasurer's Monthly Report for the period of December 2017.

Resolution Carried: 5 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Wentland  
RESOLVED, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2018.02.20.8C.

Resolution Carried: 5 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Wentland  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Quarterly Student Activity Funds Report for the period of December 2017.

<u>SCHOOL</u>	<u>PERIOD ENDING</u>	<u>ENDING BALANCE</u>
Newfane Elementary School	12/31/17	\$ 10,065.84
Newfane Middle School	12/31/17	\$ 17,664.86
Newfane High School	12/31/17	<u>\$ 58,004.91</u>
		\$ 85,735.61

Resolution Carried: 5 YES 0 NO

### **The Personnel Order of Business was voted on by unanimous consent without objection, to be listed separately in the minutes. (except 9A)**

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept, with regret, the resignation for the purposes of retirement, of Kenneth Hannah, from his position of Science Teacher, effective January 26, 2018, at the close of business.

Resolution Carried: 5 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon the recommendation of the Superintendent of Schools, that JoAnne Huntington, residing in Newfane, New York, and being previously appointed as provisional to the position of School Food Service Director 1 at the Board of Education meeting on June 20, 2017, be and is approved for the following actions:

## **ROUTINE ORDER OF BUSINESS**

Approved the minutes  
Enclosure 2018.02.20.8A

Accepted and filed the  
Treasurer's Monthly Report  
Enclosure 2018.02.20.8B

Approve classification and  
placement of students  
Enclosure 2018.02.20.8C

Accepted and filed the  
Quarterly Student Activity  
reports  
Enclosure 2018.02.20.8D

## **PERSONNEL ORDER OF BUSINESS**

Accepted the resignation of  
K. Hannah for the purpose  
of retirement  
Enclosure 2018.02.20.9A

Appointed J. Huntington  
as School Food Service  
Director  
Enclosure 2018.02.20.9B

1) permitted a leave of absence from the civil service position of Food Service Helper from January 17, 2018 to March 13, 2018; and  
2) is appointed to the position of School Food Service Director 1 effective January 17, 2018 with a probationary period from January 17, 2018 to March 13, 2018 according to the conditions of the existing employment contract when provisionally appointed June 20, 2017.

Resolution Carried: 5 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon the recommendation of the Superintendent of Schools, that Linda Peace, residing in Newfane, New York, be and is appointed to the position of Cook, effective February 7, 2018 with a 6 week probationary period from February 7, 2018 to March 20, 2018 at a rate of \$16.37 per hour, according to the terms and conditions of the Cafeteria Personnel Association collective bargaining agreement.

Resolution Carried: 5 YES 0 NO

Appointed L. Peace  
as a Cook  
Enclosure 2018.02.20.9C

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon the recommendation of the Superintendent of Schools, that Amy Kline, residing in Lockport, New York, be and is appointed to the position of Part Time Instructional Associate, effective January 16, 2018 with a 52 week probationary period from January 16, 2018 to January 15, 2019 at a rate of \$13.54 per hour, according to the terms and conditions of the CSEA bargaining agreement.

Resolution Carried: 5 YES 0 NO

Appointed A. Kline as a part  
time Instructional Associate  
Enclosure 2018.02.20.9D

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals, be and are approved as unpaid assistants for the 2017-18 school year in the sport listed, with the understanding that unpaid assistants are to work under the direct supervision of the Head Coach and that at no time are they to supervise students unattended.

Ryan Keys – Varsity Baseball

Kevin Pratt – JV Softball

Resolution Carried: 5 YES 0 NO

Approve unpaid assistants,  
baseball and softball  
Enclosure 2018.02.20.9E

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals be and are approved as volunteer mentors for the FIRST Robotics team, Circuit Stompers for the 2017-2018 school year:

Mentor Name

Steven Brauen	Steve Kruzicke
James Christen	Karl Miller
Frank Darrow	Tim Randall
Christine Eick	Robert Seymour
Thomas Fare	Bernadette Seymour
Mathew Hnat	Lisa Sherwood
Kevin Krause	Len Thornton
Kyle Krause	Bill Wright
	Debra Zapp

Resolution Carried: 5 YES 0 NO

Approve volunteer mentors  
for Newfane Circuit  
Stompers  
Enclosure 2018.02.20.9F

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the following position be created effective January 29, 2018 through June 30, 2018.  
0.5 FTE Middle School Academic Support.

Resolution Carried: 5 YES 0 NO

Created a position,  
Middle School Academic  
Support Position  
Enclosure 2018.02.20.9G/H

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon the recommendation of the Superintendent of Schools, that Chelsea Buzyniski, residing in Appleton, New York, having NYS Initial Certification in Childhood Education grades 1-6 and NYS Initial Certification in Literacy birth – grade 6, be and is appointed to a 0.5 FTE Middle School Academic Support position, Master Step 1, prorated, January 29, 2018 through June 30, 2018, retroactively effective January 29, 2018.

Resolution Carried: 5 YES 0 NO

**The New Order of Business was voted on by unanimous consent without objection, to be listed separately in the minutes.**

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, that approximately Thirty Three (33) Newfane Circuit Stomper student-team members be and are authorized to participate in the FIRST CNY Regional competition and travel to Utica, New York as the following:

Advance Team, five students under the direct supervision of board appointed advisors and mentors (chaperones), travel on March 1, 2018 with overnight lodging;

Full Team, approximately 28 students under the supervision of board appointed advisors and mentors (chaperones), travel from March 2, 2018 through March 4, 2018 with estimated bussing costs as outlined in enclosure 2018.02.20.10A and that all personal expenses will be covered by individual participants or chaperones, and; FURTHER RESOLVED, sufficient board appointed advisors and mentors are in attendance to provide a ten to one (10:1) supervision ratio and;

FURTHER RESOLVED, that two (2) weeks prior to the scheduled trip, that the High School Principal will be provided a complete itinerary, student list, chaperone list and related details and;

FURTHER RESOLVED, a field trip request form be completed and the standard release forms be executed for each student and chaperone in attendance and that same be delivered to the High School Principal prior to the departure.

Resolution Carried: 5 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, that approximately Thirty Three (33) Newfane Circuit Stomper student-team members be and are authorized to participate in the FIRST Finger Lakes Regional competition and travel to Rochester, New York as the following:

Advance Team, five students under the direct supervision of board appointed advisors and mentors (chaperones), travel on March 15, 2018 with overnight lodging;

Full Team, approximately 28 students under the supervision of board appointed advisors and mentors (chaperones), travel from March 16, 2018 through March 17, 2018 with estimated bussing costs as outlined in enclosure 2018.02.20.10B and that all personal expenses will be covered by individual participants or chaperones, and; FURTHER RESOLVED, sufficient board appointed advisors and mentors are in attendance to provide a ten to one (10:1) supervision ratio and;

FURTHER RESOLVED, that two (2) weeks prior to the scheduled trip, that the High School Principal will be provided a complete itinerary, student list, chaperone list and related details and;

FURTHER RESOLVED, a field trip request form be completed and the standard release forms be executed for each student and chaperone in attendance and that same be delivered to the High School Principal prior to the departure.

Resolution Carried: 5 YES 0 NO

Appointed C. Buzyniski to a  
Middle School Academic  
Support Position  
Enclosure 2018.02.20.9G/H

**NEW ORDER OF BUSINESS**

Approved participation in  
competition, Circuit  
Stompers  
Enclosure 2018.02.20.10A

Approved participation in  
competition, Circuit  
Stompers  
Enclosure 2018.02.20.10B

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, that the Board of Education approve Michael Baumann, Superintendent of Schools, to attend the New York State Council of School Superintendents Winter Lobby Day and Conference, March 3-6, 2018, and also approve the associated expenses as per enclosure 2018.02.20.10C.  
Resolution Carried:           5 YES           0 NO

Approved a conference  
request for M. Baumann  
Enclosure 2018.02.20.10C

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon the recommendation of the Superintendent of Schools that Roberta Faery, Social Studies teacher, attend the 2018 NYSCSS/NYS4A in Albany, New York, traveling from March 8-10, 2018 and also approve the associated expense of a substitute teacher, as presented in enclosure 2018.02.20.10D.  
Resolution Carried:           5 YES           0 NO

Approved a conference  
request for R. Faery  
Enclosure 2018.02.20.10D

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon the recommendation of the Superintendent of Schools, that math books for the elementary and middle schools be and are approved for purchase from the vendor Great Minds, with an estimated purchase price of \$35,927.02 as presented in the attached enclosure; and,  
Further that the following budget transfer be approved to fund requested purchase:  
From budget code  
A2110-480-70 (high school textbook)           \$18,321.04  
To budget code  
A2110-480-40 (elementary textbook)           \$5,560.70  
A2110-480-60 (middle school textbook)       \$12,760.34  
Resolution Carried:           5 YES           0 NO

Approved Math Textbook  
purchases and a budget  
transfer  
Enclosure 2018.02.20.10E

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon the recommendation of the superintendent of schools, that the following budget transfer(s) be approved:  
From budget code  
A1620-445-21 (electricity)           \$20,790.00  
To budget code  
A1621-450-21 (maintenance materials) \$20,790.00  
Resolution Carried:           5 YES           0 NO

Approved a budget transfer,  
heat pumps  
Enclosure 2018.02.20.10F

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the items listed in enclosure 2018.02.20.10G and appended to this resolution be and are declared excess property, and;  
FURTHER RESOLVED, that the Superintendent of Schools, or his designee, be and is authorized to dispose said items.  
Resolution Carried:           5 YES           0 NO

Declared excess property  
Enclosure 2018.02.20.10G

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the Superintendent of Schools, High School Principal, and Board of Education President, or his designee, and three (3) senior students to attend the 2018 Scholastic Achievement Recognition Dinner on May 17, 2018 and also authorized is the payment of associated expenses with this event.  
Resolution Carried:           5 YES           0 NO

Approved attendees to the  
Scholastic Achievement  
Recognition Dinner

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve Ann Kennedy and Margaux Lingle, to attend the PTA Partnership Dinner on March 14, 2018 and also authorized is the payment of associated expenses with this event.

Resolution Carried: 5 YES 0 NO

Approved attendees to the  
PTA Partnership Dinner  
Enclosure 2018.02.20.10I

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon the recommendation of the Superintendent of Schools that the attached Flexible Benefits Plan document, as permitted by the Section 125 of the Internal Revenue Code, be and is approved, and further that the Superintendent of Schools be and is permitted to sign said Plan document.

Resolution Carried: 5 YES 0 NO

Approved the Flexible  
Benefits Plan document  
Enclosure 2018.02.20.10J

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVE, upon the recommendation of the Superintendent of Schools that Douglas Ames, Athletic Director, be and is approved to attend the NYS Athletic Administrators Association conference in Saratoga, New York, March 13 through March 15, 2018, and also approve the associated expenses as presented in enclosure 2018.02.20.10K.

Resolution Carried: 5 YES 0 NO

Approved a conference  
request, D. Ames  
Enclosure 2018.02.20.10K

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education adopt the following rules:

Rules for use of Voting Machines and the Submission of Questions or Propositions to be Placed Thereon:

1. The form of ballot shall conform substantially in size and type to that prescribed by the Election Law of the State of New York for use on standard voting machines.
2. The voting machines shall be those owned by the County, but if the County's voting machines are not available, voting machines may be obtained from some other source satisfactory to the Board of Education.
3. For each voting machine, two (2) qualified voters of the District shall be appointed by the Board of Education to act as Election Inspectors.
4. The Board of Education shall pay all expenses necessary or incidental to the use or rental, as the case may be, of voting machines, including but not limited to the operation and sealing thereof and the training of the Election Inspectors in the use thereof.
5. Immediately before any voting machine is used at meetings, elections or votes, annual, special or however otherwise denominated or designated, the Election Inspectors shall examine it and see that all counters are set at zero (000), and that the ballot labels are properly placed, and that the machine is, in all respects, in proper condition for use.
6. At the close of polling, the ballots from each voting machine will be placed into a sealed envelope or other receptacle. The sealed ballots, along with all election results verification shall remain secured for the period of thirty days following the meeting, election or vote at which same has been used and as much longer as may be necessary or advisable because of existing or threatened contest over the result of the meeting, election or vote, except as otherwise provided by the Education Law of the State of New York.
7. Any proposition to be voted upon, when presented other than by the Board of Education and except where required by law to be stated in the published notice of meeting, election or vote, must be set forth in such manner as to conform to the requirements of the Education Law of the State of New York, and must be presented

Adopted the "rules for use of  
Voting Machines and the  
Submission of Questions or  
Proposition to be placed  
Thereon" for the May 15,  
2018 Annual Budget and  
Election

in a petition bearing the signatures of twenty-five (25) qualified voters, or 2% of the number of qualified voters voting in the previous annual vote – whichever is greater, of the School District (except where the number of signatures is specified in said Education Law in which case the provisions of the Education Law shall apply) and filed with the Board of Education not less than thirty (30) days before the meeting, election or vote, unless otherwise prescribed by law.

8. Any question or proposition to be voted upon when required by law to be stated in the published notice of meeting, election or vote and prescribed other than by the Board of Education, must be presented by petition as set forth in rule 7 above and filed with the Board of Education not less than fifty-five (55) days before the meeting, election or vote unless otherwise prescribed by law.

9. Any question or proposition to be presented by the Board of Education must be set forth in a resolution adopted at a meeting of the Board not less than fourteen (14) days prior to the meeting, election or vote, except as to a question or proposition required by law to be stated in the published notice of the meeting, election or vote, in which event such resolution must be adopted at a meeting of the Board not less than fifty (50) days before the meeting, election or vote, except that the fifty (50) day time limitation shall not apply to a special meeting called under the provisions of Section 2007 subdivision 3, paragraph 1, of the Education Law of the State of New York.

10. In the event that any question or proposition to be voted upon is too lengthy to be placed upon the ballot, an abstract of such question or proposition shall be placed thereon in such form as may be prescribed by the Board of Education of the District, concisely stating the purpose and effect and setting forth and indicating generally and briefly the subject matter of the question or proposition. Wherever the question is excessively lengthy as above described, a sufficient number of copies thereof shall be available at the voting place in order that each voter may be furnished with a copy thereof before voting.

11. Where circumstances require that the form of ballot, type or ballot label be different from that prescribed by the Election Law of the State of New York, the form of ballot, type or ballot label shall conform to that required by such circumstances.

12. The Niagara County Board of Elections shall have no jurisdiction with regard to the use of voting machines in connection with any school district meeting, election or vote.

13. The Board of Education shall have sole discretion in determining when voting machines shall be used.

Resolution Carried:            5 YES            0 NO

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, upon recommendation of the Superintendent of Schools, the Board of Education adopt the following resolution with regard to the budget hearing and notice of the annual district meeting, budget vote and election:

WHEREAS, pursuant to Section 1716 of the Education Law, it is necessary to set the date of the District's budget hearing;

WHEREAS, pursuant to Sections 1716 and 2002 of the Education Law, it is necessary to provide for publication of the notice of the annual meeting and election of the District, as well as notice of the budget hearing of the District;

NOW, THEREFORE,

BE IT RESOLVED, by the Board of Education of the Newfane Central School District:

1. THAT, the provisions of this resolution shall be effective regardless of anything to the contrary in the Board Policy Manual, or the previous minutes of this Board, or otherwise;

2. THAT, it is hereby determined, pursuant to Section 1716 of the Education Law, that the Annual Budget Hearing of this District, for presentation of the proposed 2018-19 school district budget, shall be conducted on Tuesday, May 1, 2018 at 7:00

Approved adoption of the  
Public Budget Hearing and  
legal notice and Legal  
Notice of Annual District  
Meeting, Budget Vote and  
Election

p.m. prevailing time in Room 129, Newfane Early Childhood Center, 6048 Godfrey Road, Burt, New York.

3. THAT, pursuant to Section 2002 of the Education Law, the Annual Meeting and Election of the District shall be held on Tuesday, May 15, 2018 from 8:00 AM prevailing time until 8:00 PM prevailing time, in the Newfane Central School District Elementary School Building, 2909 Transit Road, Newfane, New York, for the purpose of voting on the appropriation of the necessary funds to meet the District's estimated expenditures for the fiscal year commencing July 1, 2018, and ending June 30, 2019, for the purpose of electing three (3) members of the Board of Education and for the transaction of such other business as may be authorized by law.

4. THAT, qualified voters may apply for absentee ballots at the office of the District Clerk, with a listing of persons to whom absentee ballots have been issued being available for inspection in the office of the District Clerk during each of the five days prior to the day of the election, except Sundays.

5. THAT, the District Clerk is hereby directed to publish a copy of the following notice in the Lockport Union-Sun & Journal, four times within the seven weeks next preceding such District meeting, the first publication in such newspaper to be at least 45 days before said annual meeting and election:

NOTICE OF PUBLIC HEARING

AND

ANNUAL DISTRICT MEETING,

BUDGET VOTE AND ELECTION OF THE

NEWFANE CENTRAL SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN, that a public hearing for the qualified voters of the Newfane Central School District will be held on Tuesday, May 1, 2018 at 7:00 p.m. prevailing time in Room 129, Newfane Early Childhood Center, 6048 Godfrey Road, Burt, New York, for the presentation of the 2018-2019 budget.

NOTICE IS HEREBY GIVEN, that the Annual District Meeting and Election of the qualified voters of the Newfane Central School District, Niagara County, New York, will be held on Tuesday, May 15, 2018 from 8:00 a.m. prevailing time to 8:00 p.m. prevailing time in the Newfane Elementary School Building, located at 2909 Transit Road, Newfane, New York, for the purpose of voting on the annual budget for the 2018-2019 fiscal year and electing two (2) members of the Board of Education for three (3) year terms and one (1) member of the Board of Education for a two (2) year term commencing on July 1, 2018.

TAKE FURTHER NOTICE, that the District may require all persons offering to vote at the budget vote and election to provide one form of proof of residency pursuant to Education Law 2018-c. Such form may include a driver's license, a non-driver identification card, a utility bill, or a voter registration card. Upon offer of proof of residency, the District may also require all persons offering to vote to provide their signature, printed name, and address.

TAKE FURTHER NOTICE, that the voting on the budget will consist of voting on the following proposition, as well as other such matters as may be lawfully presented at the meeting:

PROPOSITION NUMBER 1

Shall the following resolution be adopted to wit:

RESOLVED, that the budget of the Newfane Central School District (the "District"), Niagara County, New York, for the fiscal year commencing July 1, 2018 and ending June 30, 2019 as presented by the Board of Education, is hereby approved and adopted and the required funds therefor shall be hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in said District to be levied and collected as required by law.

TAKE FURTHER NOTICE, that voting machines will be used to record the vote on the budget, on such proposition, and on the election of members of the Board of Education.



TAKE FURTHER NOTICE, that the Board of Education of this District has adopted Rules for the Use of Voting Machines and the Submission of Questions or Propositions to be Placed Thereon, and printed copies for general distribution are available in the office of the District Clerk located at the Newfane Early Childhood Center, 6048 Godfrey Road, Burt, New York.

TAKE FURTHER NOTICE, that the Board of Education of this District will have prepared and completed a detailed statement in writing of the amount of money which will be required during the 2018-2019 fiscal year for school purposes, specifying the several purposes and the amount for each. The amount for each purpose estimated necessary for payments to Boards of Cooperative Educational Services shall be shown in full, with no deduction of estimated state aid. The amount of state aid provided and its percentage relationship to the total expenditures shall also be shown. Such statement shall be completed at least seven days before the budget hearing at which it is to be presented and copies thereof shall be prepared and made available, upon request, to residents within the District during the period of seven days before the budget hearing and/or fourteen days immediately preceding the annual meeting and election, and may be obtained by any resident in the District at each school house in the District in which school is maintained as well as the District Office during normal business hours on and after April 10, 2018, excluding Saturdays and Sundays.

TAKE FURTHER NOTICE, that all candidates for the office of member of the Board of Education shall be nominated by petition. Each petition shall be directed to the Clerk of the District, shall be signed by at least 25 qualified voters of the District, shall state the residence of each signer, and shall state the name and residence of the candidate. Each petition must be filed in the office of the Clerk of the District between the hours of 8:00 a.m. and 4:00 p.m. weekdays but not later than 5:00 p.m. on the thirtieth day preceding the annual meeting and election, to wit, April 16, 2018.

TAKE FURTHER NOTICE, that qualified voters may apply for absentee ballots at the office of the District Clerk between 8:00 a.m. and 4:00 p.m. Monday through Friday, except holidays. Completed applications must be received by the District Clerk at least seven (7) days before the election, if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be issued to the voter in person. Absentee ballots must be received in the office the District Clerk not later than 5:00 p.m. prevailing time, on Tuesday, May 15, 2018. A listing of persons to whom absentee ballots have been issued will be available for inspection in the office of the District Clerk during each of the five days prior to day of the election, except Sundays.

6. That the District Clerk is hereby directed to arrange for the use of two voting machines for said District meeting and election and for the printing of ballots to be used in said machines, which ballots shall be printed in the form required by the Rules of the Use of Voting Machines and the Submission of Questions or Propositions to be Placed Thereon previously adopted by the Board of Education, and each proposition to be submitted shall be so printed thereon in full with the words YES and NO so printed for each proposition.

Dated: February 20, 2018

BY ORDER OF THE BOARD OF EDUCATION

NEWFANE CENTRAL SCHOOL DISTRICT

Bernadette Seymour, District Clerk

Resolution Carried: 5 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kennedy  
RESOLVED, that approximately up to four of the Newfane Varsity Wrestling Team be and is authorized to travel and participate in the NYSPHSAA Wrestling State Tournament at Time Union Center in Albany, New York, February 22 – 24, 2018, traveling February 22, 2018 and February 24, 2018, and;  
RESOLVED, that all students will travel with and be chaperoned by coaches.

Approved participation in a  
Wrestling Tournament  
Enclosure 2018.02.20.10N

RESOLVED, that prior to the scheduled trip, the coach will provide to the High School Principal a full and complete itinerary, player list, chaperone list, and related details.

RESOLVED, that a field trip request form be completed and the standard release forms be executed for each player and coach in attendance and that same be delivered to the Principal prior to departure.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board approves the expenses as outlined in Enclosure 2018.02.20.2018.10N.

Resolution Carried: 5 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kennedy

RESOLVED, that the following, being determined, with consultation of Cannon Design, to be the lowest responsible bidder, be awarded the following as part of the \$3,182,948 capital project:

L. J. Quigliano II, Inc. \$281,500 for site work #1; and

FURTHER RESOLVED, that the Superintendent of Schools is permitted to authorize change orders not to exceed \$10,000 after the approval of the district architect Cannon Design.

Resolution Carried: 5 YES 0 NO

Awarded a bid, Capital  
Project for paving and  
concrete work  
Enclosure 2018.02.20.10O

Motion made by Trustee Licht and seconded by Trustee Kennedy

RESOLVED, that the following, being determined, with consultation of Cannon Design, to be the lowest responsible bidder, be awarded the following as funded from the encumbrance reserve:

L. J. Quigliano II, Inc. \$212,040 for site work #2; and

FURTHER RESOLVED, that the Superintendent of Schools is permitted to authorize change orders not to exceed \$10,000 after the approval of the district architect Cannon Design; and,

FURTHER RESOLVED, that Budget code A1621-425-21 be increased from the encumbrance reserve established June 30, 3017.

Resolution Carried: 5 YES 0 NO

Awarded a bid on  
encumbrance reserve for  
paving and concrete work  
Enclosure 2018.02.20.10P

Motion made by Trustee Licht and seconded by Trustee Kennedy

RESOLVED, upon the recommendation of the Superintendent of Schools, that the contract between Cannon Design and the Newfane Central School District, as an extension of the Erie 1 Boces Architect Request for Proposal, be and is approved per the attached agreement for the paving and sidewalk contract work awarded February 20, 2018 as funded by the encumbrance reserve.

Resolution Carried: 5 YES 0 NO

Awarded an architect  
contract  
Enclosure 2018.02.20.10Q

Mr. Tolli, Coach for the Newfane Boys Lacrosse Team proposed to the Board of Education the addition of Lacrosse as a school athletic teams. He outlined the current team operation and indicated that other districts are picking up Lacrosse so the opportunity for their club team to play in contests is declining. The current JV team would continue as a club sport.

Ms. Wright addressed the Board of Education with concerns over taxes and costs associated. She cited the cost per student and that with less students, costs should be less. She is a tax payer with no children and feels that a lot of people get nothing for the increasing taxes.

This time was used for trustees to share information without action.

**CONCLUDING  
ORDERS OF BUSINESS**  
Public remarks or  
comments

Anything for the “good of  
the order”

March 6, 2018 meeting presentation

- Winter Sports Recognition
- Budget Discussion

Presentation for Next  
Meeting

Motion made by Trustee Kennedy and seconded by Trustee Wentland  
MOVED, that the Board of Education adjourn the meeting.

Resolution Carried:       5 YES       0 NO

Meeting adjourned at:   8:19 pm

**ADJOURNMENT**

Respectfully submitted,

Bernadette Seymour  
District Clerk